

Form P2 - REAL WORLD SERVICES LTD

Application for Employment



Position applied for:		How did you hear of this vacancy:	
Surname: Mr/Mrs/Miss/Ms		Forename:	
Address:		How long have you lived at your current address? If less than 3 years at this address, all previous address's required: use separate sheet Owner/Renting/Other	
Home Tel No:	Mobile No:	Email Address:	Nationality:
Date of Birth:	National Ins No:	Place of Birth:	
Real World Services Ltd has a policy that fully complies with the law in relation to the Equality Act (full copy available upon request) and in that regard please describe your ethnic origin: African/Asian/Caribbean/West Indian/Caucasion/Other - Please state:			
Name & Address of person to be contacted in emergency:		Relationship: Tel No:	
Married/Single/Divorced/Other - Please state:			
Have you ever been cautioned, charged or have any pending criminal offence's (subject to the provisions of the Rehabilitaion of Offenders Act 1974) or been subject to Bankruptcy Proceedings or have outstanding/pending County Court Judgemnets against you for Debt. You must include motoring offences. If Yes, please give details.			YES NO
Have you previously been refused a License Dispensation Notice or an SIA license: (if yes, please give details on separate sheet)			YES NO
Have you any relatives working for RWS:			YES NO
Have you previously applied for a position with RWS:			YES NO
Do you have good Hearing, Eyesight (including colour vision) & Sense of Smell:			YES NO
Would night working be detrimental to your health:			YES NO
Due to the nature of employment within the Security Industry (ie lone working, standing for long periods etc) is there anything within your medical history, or any health issues, that would affect your ability tp perform your duties adequately:			YES NO
Are you on any medication (if so, please supply details):			YES NO
Driving Information			
Do you own a motor vehicle:			YES NO
Do you possess a full clean U.K Driving Licence:			YES NO
How long have you had a full driving licence:			
Driving Licence Number:		Date of Expiry:	
Please give details of any endorsements or other motoring convictions during the last 5 years:			
Have you ever been disqualified from driving:			YES NO

About You

Please tell us in your own words why you want to work in the Security industry and specifically for Real World Services: (use a separate sheet if necessary)

Tell us about any other special skills, activities, hobbies or training which you feel may be relevant to your application:

Education and Qualifications

Secondary School/College/University attended	Dates	Qualifications gained Exams taken

Give dates of any further education attended since completion of full time education:

First Aid/Fire Fighting Certificates held:

Security Industry Qualification

Do you hold a current SIA Licence: YES NO

If yes please give Licence Number:

Have you completed SIA Guarding/Door Supervision Course: YES NO

Date of Qualification:	Training Centre:
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References					
<p>Please give details of two people, other than relatives or persons residing at the same address, who have known you for at least TWO YEARS, whom we may approach for character references. Previous employers may not be used.</p>					
<p>Name:</p> <p>Address:</p> <p>Telephone No:</p> <p>Occupation:</p> <p>Period Known:</p> <p>Relationship to Applicant:</p>	<p>Name:</p> <p>Address:</p> <p>Telephone No:</p> <p>Occupation:</p> <p>Period Known:</p> <p>Relationship to Applicant:</p>				
Employment Record					
<p>Give details of employment history, listing latest first, for the last 5 years or since leaving full time education. Any breaks in employment you must give details of address of Unemployment Benefits Office to which you reported. You may be unacceptable for employment with this Company if you fail to produce a fully checkable work history. This section must be filled in - a CV alone is not acceptable.</p>					
Employers Full Name Address & Telephone No	Contact Name & Position	Position Held by Applicant	Employment Dates Month & year		Reason for Leaving
			From	To	
FAILURE TO SUPPLY FULL DETAILS OF THE ABOVE WILL RESULT IN NON PROCESSING OF YOUR APPLICATION					
May we approach your previous employer for references now:				YES	NO
Uniform Measurements					
Shirt Collar	Trousers Waist	Inside Leg	Sweater/jacket: (S,M,L,XL, XXL)		

Interview	
* If invited for interview you will be required to bring with you proof of address (i.e. utility bill etc within last 3 months) and photo proof of ID (i.e. driving licence/passport)	
* If offered employment you will be appointed a probation period of 16 weeks	
* On signing this form you are authorising Real World Services Ltd to obtain details of employment and unemployment and periods of education from previous employers, schools and colleges and unemployment benefit offices.	
* I understand that any offer of employment will be subject to satisfactory completion of my screening which will be carried out in accordance with the current standard of BS 7858. In that regard I offer to assist the Company in obtaining a continuous record of written evidence confirming that there is nothing in my background which would reflect adversely upon my suitability for any proposed employment.	
* I understand that if I am offered employment, any misrepresentation, or failure to disclose material facts, may constitute grounds for dismissal and/or legal action. I certify that to the best of my knowledge the information that I have given is true and complete.	
* I authorize the company to make a consumer information check, a record of which will be kept and maybe shared with other credit reference agencies.	
* I understand that some information I have provided in this application will be held on a computer and some on manual records.	
* I consent to the Company's reasonable processing of any sensitive personal information obtained for the purposes of establishing my medical condition and future fitness to perform my duties. I accept that I may be required to undergo a medical examination where requested by the Company. Subject to the Access to Medical Records Act, I consent to the results of such examinations to be given to the Company. I understand and agree that if so required I will make a Statutory Declaration in accordance with the provisions of the Statutory Declarations Act, in confirmation of previous employment or unemployment.	
Signature:	Date:
Name & Initials:	
Please return this Application Form to: Real World Services Ltd, 1A Kent Close, The Granby Industrial Estate, Weymouth, Dorset. DT4 9TF	
For Office Use: Date Application Received: Signed: Passport Number: Driving Licence Number: Qualification certificates seen YES NO Confirmation of proof of residence - Evidence seen and copy taken YES NO Confirmation of identity / DOB - Evidence seen and copy taken YES NO Any work limitations - If yes give details YES NO Start Date: Interview Date: Interviewer Signature:	